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*Ingnt Br.*  
*(Pg 2 given to*  
*[redacted]*  
*on 17 Oct 47)*

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# ORGANIZATION CHARTS - C.I.A.

. . . . 15 OCT. 1947

THESE CHARTS SUPERSEDE ALL PREVIOUSLY ISSUED CIA ORGANIZATION  
CHARTS AND AMENDMENTS THERETO AND THOSE PORTIONS OF SEPARATE  
FUNCTIONAL STATEMENTS PREVIOUSLY ISSUED WHICH ARE IN CONFLICT.

[redacted]  
REAR ADMIRAL, USN  
DIRECTOR OF CENTRAL INTELLIGENCE

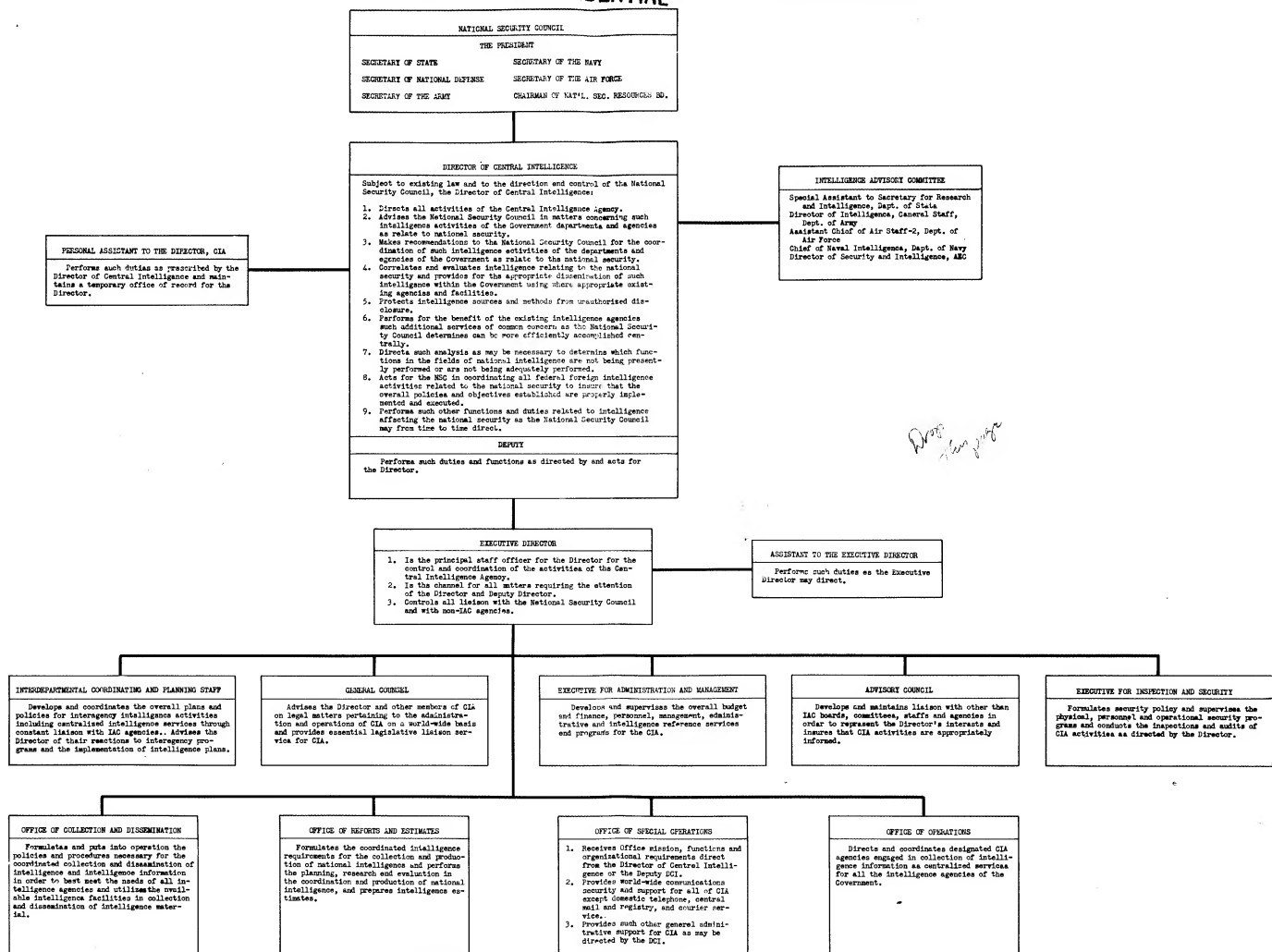
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Auth: DPA Memo, 4 Apr 77  
Date: \_\_\_\_\_ By: \_\_\_\_\_

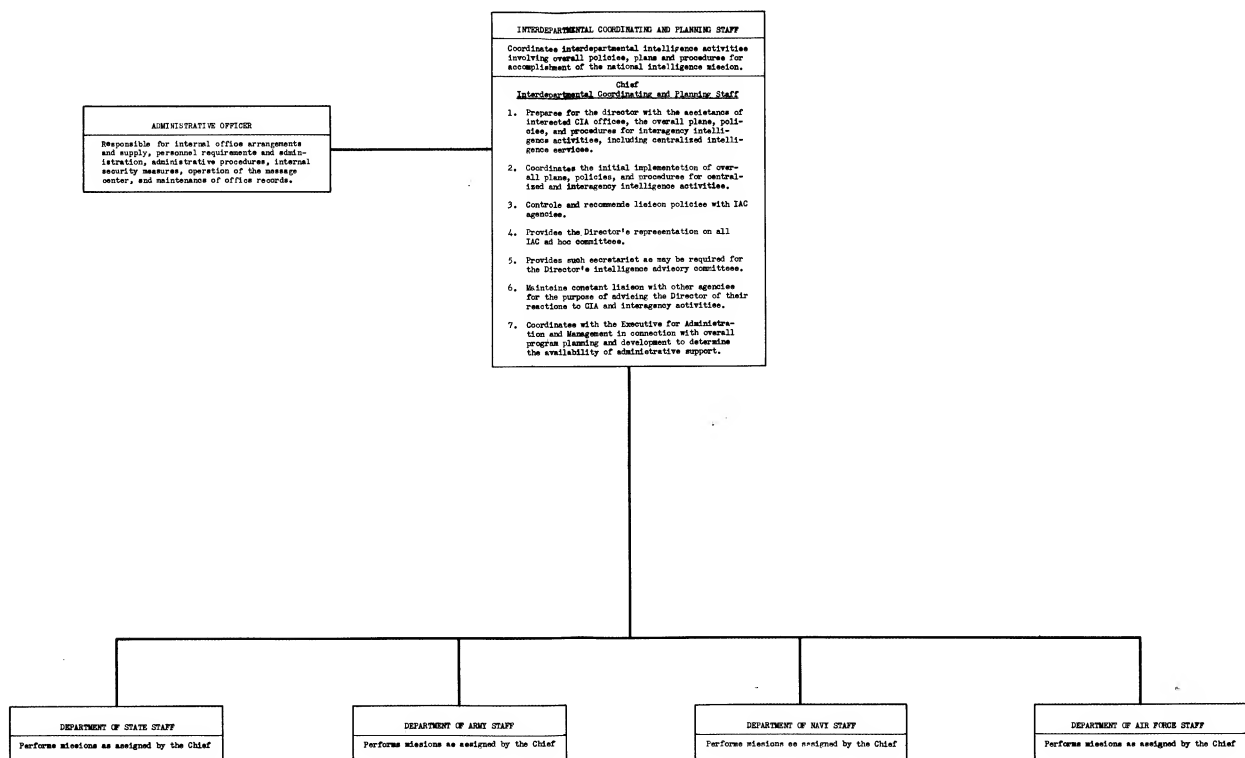
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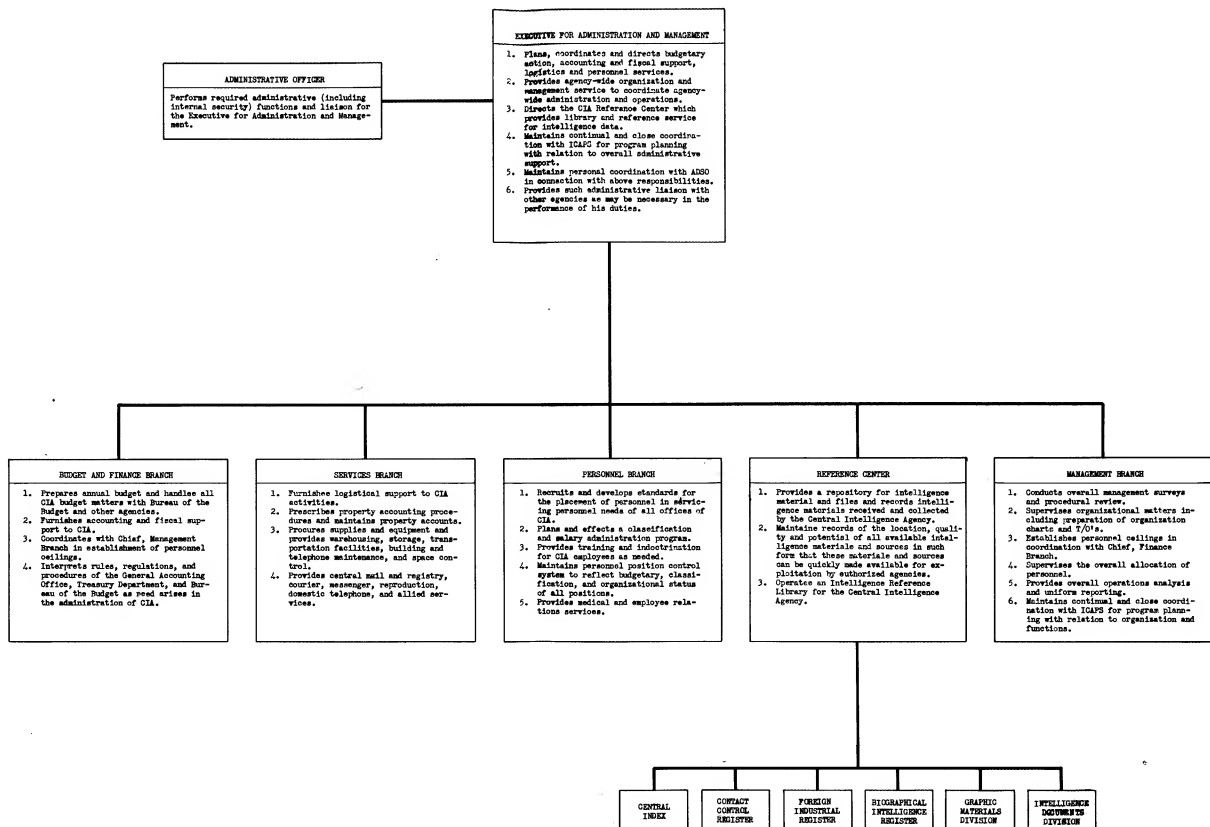
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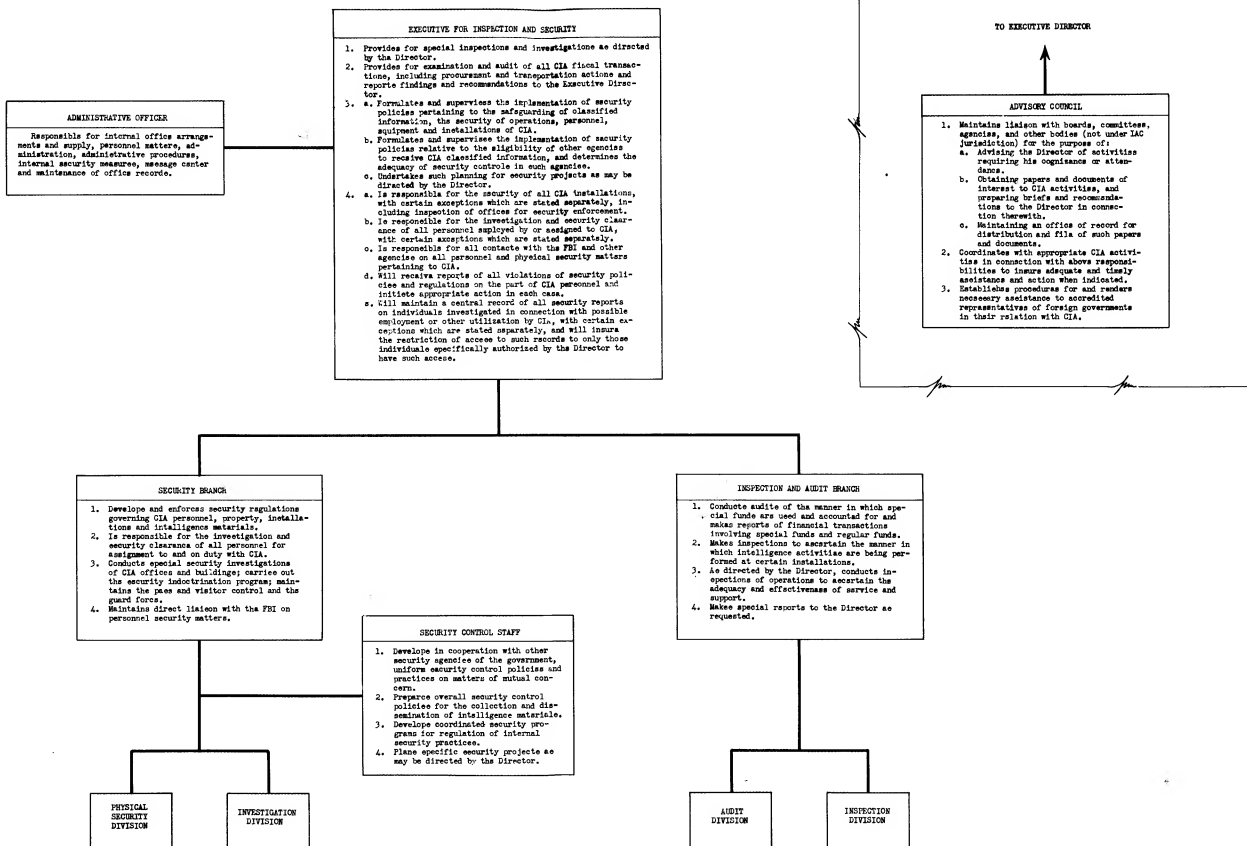
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CIA - OCD • 15 Oct. 1947

OFFICE OF COLLECTION AND DISSEMINATION

Provides centralized service for and coordinates the interdepartmental collection and dissemination of intelligence information and intelligence.

Assistant Director for Collection and Dissemination

1. Formulates policies and procedures relating to collection and dissemination of intelligence information and intelligence required for national security; and implements procedures established in accordance with CIA policy for coordinating collection and dissemination.
2. By continual surveys and contacts among the Federal agencies concerned with national security, ascertain what intelligence information and intelligence they need but cannot supply from their respective resources.
3. In accordance with requirements determined as a result of the foregoing surveys and contacts, determine the collection and dissemination requirements for intelligence information and intelligence to meet those needs not currently satisfied.
4. Determine whether collection and dissemination accomplished by CIA action has been adequate to satisfy the requirements of authorized agencies.
5. In accordance with overall CIA security policies controls the classification and declassification procedures, and other requisite security control measures, relative to the collection and dissemination by CIA of intelligence information.
6. Ascertain the capabilities of various agencies to collect required intelligence information; initiate appropriate recommendations when there is no agency capable of performing a required collecting mission; and initiate appropriate action for the development of new and improved collection techniques and procedures as appropriate.
7. Assist ICAPB in preparation of plans, policies and procedures for inter-agency intelligence activities and centralized intelligence service.

DEPUTY

ADMINISTRATIVE OFFICER

1. Supervises activities relating to administrative and personnel matters, including internal security.
2. Coordinates the requirements for services with Executive for Administration and Management.
3. Perform the office security duties of the office of the Assistant Director and the Deputy Assistant Director.
4. Maintains an office message center and registry.

REQUIREMENTS BRANCH

1. Conducts surveys to ascertain what intelligence information and intelligence are desired by the Federal agencies concerned with national security; furnishes the office of Reports and Estimates information to assist that Office in determining what intelligence should be provided to meet requirements; and recommends other appropriate action.
2. Receives, coordinates and processes all requirements for intelligence information and intelligence, and defines, for the use of the Collection Branch, the requirements to be met in procuring intelligence material.
3. Defines, for the use of the Dissemination Branch, requirements for the dissemination of intelligence material based on the assigned requirements of Federal agencies and of CIA.
4. Ascertain from CIA offices the adequacy and timeliness of intelligence material furnished them, and initiates action to remedy deficiencies.
5. Conducts necessary investigations and renders reports on the adequacy of CIA intelligence material disseminated and extent of utilization thereof by the recipients.
6. In accordance with overall CIA security policies controls the classification and declassification procedures, and other requisite security control measures relative to the collection and dissemination by CIA of intelligence material.
7. Conducts studies of special problems affecting OOD overall operations and formulates plans to resolve these problems; recommends policies, procedures and special controls (other than security controls) of CIA dissemination and, in accordance with approved policies, supervises operation of all controls.
8. Surveys the interdepartmental dissemination of intelligence by all government agencies, and makes appropriate recommendations to insure adequacy and eliminate undesirable duplication.

COLLECTION BRANCH

1. Formulates policies and procedures pertaining to the collection of the collection of intelligence material affecting the national security.
2. In accordance with requirements defined by the Requirements Branch:
  - a. Issues necessary CIA Collection Directives assigning collecting missions to the several government intelligence collecting agencies and to the CIA operating offices.
  - b. Maintains an appropriate control system to insure full compliance with Collection Directives.
3. Constantly analyzes and assesses the collection capabilities and limitations of governmental and CIA reporting services to obtain and make available the intelligence information and intelligence upon request.
4. Conducts studies and prepares recommendations leading to the development of new and improved means of collection and the coordination of collection techniques among the collecting agencies of the government and the CIA operating offices.
5. Performs analyses and statistics pertaining to Federal collection activities and maintains data on the current and projected collection capabilities of the governmental reporting services and CIA operating offices.
6. Performs analyses and statistics pertaining to Federal collection activities and maintains data on the current and projected collection capabilities of the governmental reporting services and CIA operating offices.

DISSEMINATION BRANCH

1. Formulates coordinated policies and procedures pertaining to the dissemination of intelligence information and intelligence required for the national security.
2. Receives and reviews for dissemination all intelligence information and finished intelligence received in CIA or composed by the component offices of the CIA.
3. In accordance with requirements and controls established by the Requirements Branch, secures the adequate and timely dissemination of available intelligence information and intelligence.
4. Prepares drafts of dissemination orders and prepares distribution and mailing lists for the use of the office of the Executive for Administration and Management.
5. Maintains a Reading Center where Branch personnel, selected by leading Panel personnel from other appropriate agencies, screens and determines required immediate internal or external distribution of intelligence materials. Where appropriate refers intelligence information produced by component offices of CIA to the Office of Reports and Estimates for specific evaluation and decision as to urgency and scope of distribution.
6. Coordinates with the Office of Reports and Estimates to assure regular review of distribution of intelligence material.
7. In coordination with the Office of the Executive for Administration and Management, maintains records and control of production, distribution and disposition or destruction of stocks on hand of CIA materials published or reproduced for dissemination.
8. Supplies the Requirements Branch with data pertaining to dissemination required by that Branch in the performance of its duties.

CONTROL DIVISION

SURVEY DIVISION

POLICY AND ANALYSIS DIVISION

PROCUREMENT DIVISION

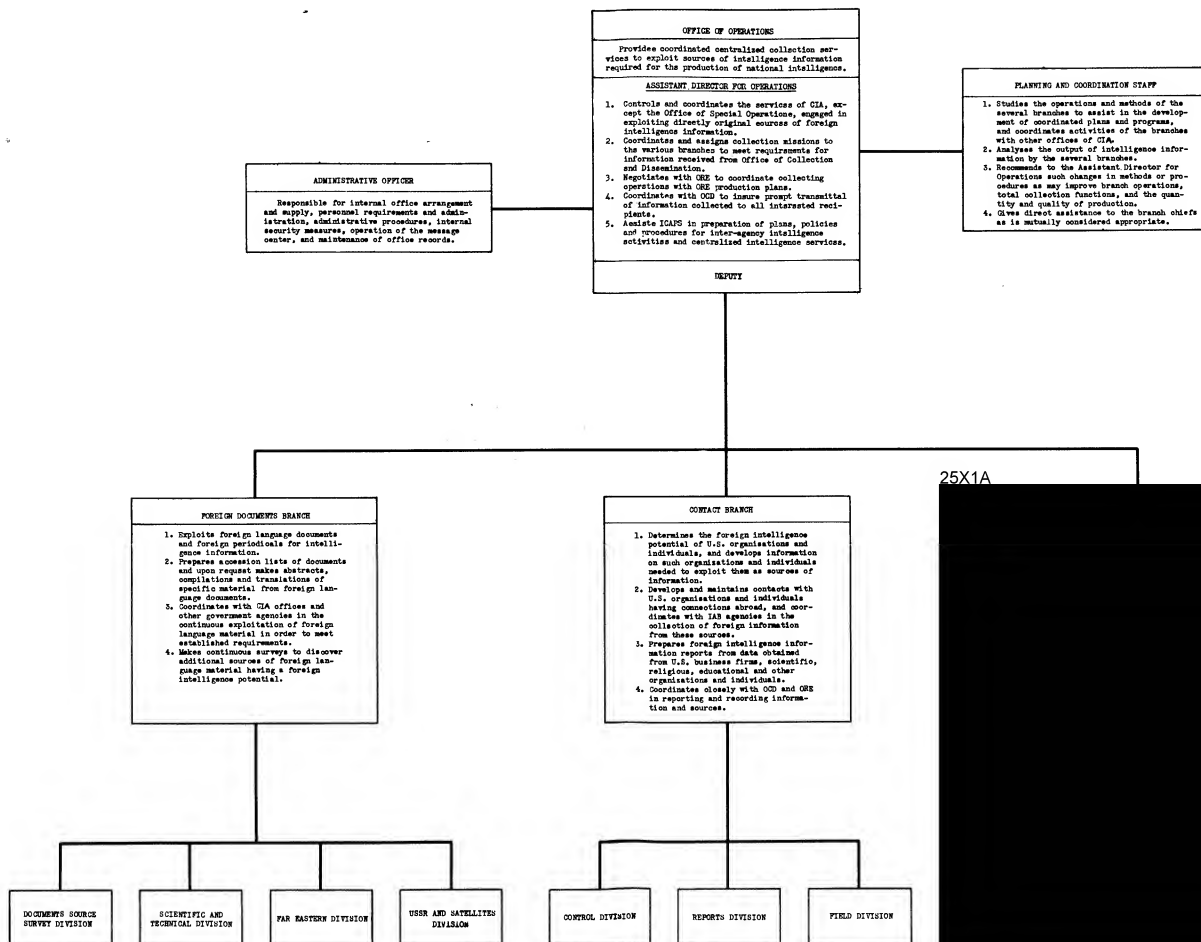
DISSEMINATION POLICY DIVISION

DISSEMINATION DIVISION

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